



OFFICE OF THE DEPUTY COMMISSIONER OF CUSTOMS
KAKINADA CUSTOM HOUSE :PORT AREA :KAKINADA

F.No.200/2014-cus-Tech

Date :05.05.2015

MINUTES OF THE CUSTOMS CLEARANCE FACILITATION COMMITTEE(CCFC)
MEETING HELD ON 06.05.2015 UNDER THE CHAIRMANSHIP OF THE
COMMISSIONER OF CUSTOMS, CUSTOMS PREVENTIVE COMMISSIONERATE ::
VIJAYAWADA AT KAKINADA

The Customs Clearance Facilitation Committee (CCFC) meeting was held on 06.05.2015 at Kakinada Customs House, Kakinada under the Chairmanship of Shri S.K.Rahman, Commissioner,CPC, Vijayawada to resolve trade grievances in a time bound manner by institutionalizing administrative mechanism with responsibility for expeditious Customs clearance of Import and Export Goods.

2. As per Board's Circular No.13/2015-Customs dated 13.04.2015, the following representatives from various Departments and Stakeholders of Kakinada Custom House, Kakinada were invited to the first meeting of Customs Clearance Facilitation Committee(CCFC) headed by Shri S.K.RAHMAN, the Commissioner of Customs, Customs Preventive Commissionerate, Vijayawada. The following members attended the meeting:

Sl. No.	Name of the Department	Name & Phone No. (S/Shri)	Designation
1	Customs	M. Sreekanth /8985271556	Deputy Commissioner
		V.Sreenivasa Rao / 9848035163	Assistant Commissioner
2	Custodian	K.V.Satyanarayana represented on behalf of Lt Gen (Retd) A.S.Rao/ 9866556699, C.E.O.	CEO, Kakinada Sea Port Limited, Deep Water Port, Kakinada
3.	CRCL	Dr. M. Mistry, Chemical Examiner (Gr. I) / 0891-2562900	Chemical Examiner Grade-I, Custom House, Visakhapatnam.
4.	FSSAI / PHO	Dr.B.V.V.Satyanarayana /9640340999ail	Port Health Officer, Kakinada Port, Kakinada
5	SBI	P.Prashant Kumar /9848130093	Chief Manager, SBI, Kakinada
6.	Plant Quarantine	RameshChand /08500201100/08842345865	Plant Protection Officer (WS), Officer in-charge of Plant Quarantine Station, Kakinada Port
7.	Immigration	D.Bhushanam, 9500812291 0884-2361644	Port Registration Officer, East Godavari, Kakinada.
8.	Stake Holders Associations	i) D. Surya Rao, Chairman, Cocanada Chamber of Commerce / 9848160446	(i) Representative of Coconada Chamber of Commerce, Kakinada
		ii) M. Satya Narayana, President, CHA Agents Association/9248751111	(ii) Representative of Customs Brokers Association
		iii) Sreeram Bhagawathi, Chandra Shipping and Trading Services / 9848160119	-do-
		(iii)T.Ramachandra Rao, Chowgule Brothers Pvt. Ltd./ 9848160570	(iii) Representative of Shipping Agents Association, Kakinada

3. It was discussed and decided that the following members of the various Departments/ Stakeholders are also to be included in the Customs Clearance Facilitation Committee(CCFC) for meetings in future.

Sl. No.	Name of the Department	Name & Phone No. (S/Shri)	Designation
1.	Railways	A.Hanumantha Rao	Area Officer,Port Railway Station(COA), Kakinada
2.	Pollution Control Board	T.Ravindra Babu	Regional Officer, P.C.B., Kakinada
3.	Anchorage Port, Kakinada	Radha Krishna, , 9440625854	Port Conserver , Anchorage Port, Kakinada A.P.State Government.
4.	Anchorage Port, Kakinada	Raja, Circle Inspector 8978681429	Chief Facility and Security Officer , Anchorage Port, Kakinada A.P.State Government
5	Director General of Foreign Trade	P.K.Ghosh, I.T.S. 0891- 2747146, 2550067	Jt. Director of DGFT, Visakhapatnam.

The Chief Manager, State Bank of India, Kakinada has requested that his name may not be included as a Member of the CCFC as they do not have any major role to play in the said Customs Clearance facility. However, the Chairman informed that his name will be included as Co-opted Member of the Committee as he will be invited as and when any need arises with regard to the banking activities.

Thus the final list of members of Customs clearance facilitation Committee formed is enclosed as Annexure -A

4. Terms of Reference :

At the outset, the Chairman has explained the terms of reference as mentioned in para 6 of Board Circular No. 13/2015-Cus dated 13-04-2015 . The Committee has to ensure expeditious clearances of imported and export goods in accordance with the timeline specified by the Ministry/ Department concerned.

Upon constitution of the above Customs Clearance Facilitation Committee, the following points were discussed in the meeting after consulting each member of the committee:

5. Preparation of Agenda for the meeting:

The Chairman requested that any point/issue has to be forwarded in advance by the Members so as to forward it to the concerned Agency for their comments and then discuss the same in the meeting. It has been decided that all the listed items in the agenda will be taken first . The non-listed items also would be taken up later in the meeting. For this purpose , it was suggested to form a Google Group for easy communication.

6. Setting up of Chemical Laboratory at Kakinada and Krishnapatnam.

The Trade has requested for setting up of a Chemical Laboratory at Kakinada and Krishnapatnam. The Chairman asked the Trade Members to make a representation stating the purpose and work load for setting up of a Chemical Laboratory for onward submission to Central Board of Excise and Customs through proper channel. The Chairman also asked the Chemical Examiner, Chemical Laboratory, Vizag Custom House, Visakhapatnam to submit a data (No. of samples , staff available ,No. of days taken for TR etc..) along with his recommendation for the need of having Laboratory at Kakinada and Krishnapatnam.

7. Online submission of chemical test reports and strengthening of Chemical Laboratory staff.

The Chairman has asked the Chemical Examiner to initiate online feeding of Export Examination Report . The scanned copies of Test Reports may be sent by e-mail to DC/AC of Kakinada Custom House . The list of test reports (without content of test report) finalized may be sent by e-mail on monthly basis. Such list a may be displayed (on KSPL web site (till CCP Vijayawada website comes up and then on CPC, Vijayawada website).

The Chemical Examiner has explained the need for strengthening of the working staff. He stated that as of now the disposition of the staff of Chemical Laboratory is as under:

Designation	Sanctioned strength	Working strength	Vacancy
Chemical Examiner, Grade-I	1	1	0
Chemical Examiner, Grade-II	3	1	2
Assistant Chemical Examiner	6	4	2
Chemist	12	1	11

8. Delegation of power to Jr.Scientific Analyst in the absence of Senior Scientific Analyst (Public Health Officer).

The Trade requested the PHO to take up with their higher-ups for authorizing PHO to sign reports in case Sr.Analyst , Regional Health Laboratory, Visakhapatnam is either on leave or not readily available .This is necessary to avoid delay in processing and analyzing samples sent for "Fit for human consumption Certificate" for edible grade items like oils and sugar imported from this Port. The Chairman has asked PHO to furnish a detailed letter emphasizing the need for such request and also quote the proper authority to recommend the case.

9. Renovation of Customs Ghattyi Office at Kakinada Deepwater,Kakinada and New building at Container Terminal for accommodating Customs Officers

The Custodian and Trade have asked the CEO, Kakinada Sea Ports Ltd. to renovate the Customs Ghattyi Office at Deepwater Port and for a New building at Container Terminal to accommodate Customs Officers of Appraising, Examination and Preventive Sections. It is advised to undertake the works like Civil, electrical and other provisions as laid down under Board's Circular No.34/2002 dated 26.06.2002, for which an agreement is to be made between the Customs department and a Senior Official of KSPL,Kakinada. The agreement should contain the works agreed to be undertaken by M/s. KSPL,Kakinada.

10. Further the Customs and Trade have requested the CEO, M/s.K.S.P.L,Kakinada for proper maintenance of B.S.N.L leased line connection at Deep Water Port, Kakinada. The matter may be taken up with BSNL for upgrading the equipment .

At the end, the Chairman thanked the members of Customs Clearance Facilitation Committee(CCFC) and informed that the next meeting will be held on 8th July 2015.

11. This issues with the approval of Commissioner

M Sreekanth
12/5/15

(M.Sreekanth)
Deputy Commissioner

To
All the members,

Copy submitted to the Commissioner of Customs, Customs Preventive Commissionerate, Vijayawada

ANNEXURE-A

Members of the Customs Clearance Facilitation Committee (CCFC).

Sl. No	Name of the Department	Designation (Ex-Officio)	Name of Present Person Shri
1	Customs	Deputy Commissioner of Customs, Kakinada Custom House, Kakinada	M. Sreekanth
		Assistant Commissioner of Customs, Kakinada Custom House, Kakinada	V.Sreenivasa Rao
2	Custodian		
	(a)Kakinada Sea Port Ltd (KPSPL)	Chief Executive Officer	Lt .Gen (Retd) AS Rao
	(b) Bothra Shipping	Executive -Customs	M. Nagesh
	(c) Kakinada Container Terminal	General Manager	M. Muralidhar
3	CRCL	Chemical Examiner Grade-I, Custom House, Visakhapatnam.	Dr. M. Mistry, Chemical Examiner(Grade-I)
4	PHO/FSSAI		
	(a) PHO	Port Health Officer, Kakinada Port, Kakinada	Dr.B.V.V.Satyanarayana
	(b) FSSAI	Senior Analyst , Regional Healthy Laboratory	Dr.A. Satya Prasad
5	Plant Quarantine	Plant Protection Officer (WS), Officer incharge of Plant Quarantine Station, Kakinada Port, Kakinada.	RameshChand
6	Immigration	Port Registration Officer, East Godavari, Kakinada	D.Bhushanam
7	Stake Holders		
	(a) Cocanada Chamber of Commerce	President	D. Surya Rao
		Director	VA Ranga Rao
	(b)Kakinada Customs Brokers Association	President	M.Satyanarayana
		Representative of FFAI	Sreeram Bhagawati
	(c) Kakinada Shipping Agents Association	President	T.Ramachandra Rao
		Secretary	K.V.S Sitaram
	(d)Kakinada Stevedores Association	President	G. Chandrasekhar
Secretary		P.V.Rao	
8	Railways	Area Officer, Port Railway Station (COA), Kakinada	A.Hanumantha Rao
9	Pollution Control Board	Regional Officer, Pollution Control Board, Kakinada	D.Ravindra Babu
10	Anchorage Port , Kakinada	Port OFFICER , Anchorage Port, Kakinada	P.V.B.Radha Krishna Murthy
11	Directorate General of Foreign Trade	Jt.Director , Directorate General of Foreign Trade, Viskhapatnam	P.K.Ghosh